

Assisted Living Notification Guidelines for Confirmed COVID-19 Cases

When a COVID-19 case is confirmed (whether resident or personnel) in an assisted living community, NCAL encourages providers to take the following steps regarding notifications. Assisted living communities should prioritize following local and state reporting requirements regarding COVID-19.

For Each New Confirmed COVID-19 Case, Including the Initial Case:

Resident Confirmed COVID-19 Cases	Staff Confirmed COVID-19 Cases
<ul style="list-style-type: none"> • Provide notice to the resident with the confirmed case and/or their responsible party. 	<ul style="list-style-type: none"> • Notify the local and state health departments with information per state reporting requirements.
<ul style="list-style-type: none"> • Notify the primary physician for the resident who has a confirmed case. 	<ul style="list-style-type: none"> • Determine if this is reportable on the OSHA 300 Logs and if so, report to OSHA.
<ul style="list-style-type: none"> • Notify all employees working in the AL community. 	<ul style="list-style-type: none"> • Notify all employees working in the AL community.
<ul style="list-style-type: none"> • Notify the local and state health departments with information per state reporting requirements. 	

Communication and Documentation

- Maintain communication with residents, their responsible parties and staff to keep all parties apprised of COVID-19 developments within the assisted living community.
- For all communications, keep records of notifications that have been made. Use this documented information when reaching out to your local county and state health departments when requesting assistance for supplies, such as personal protective equipment.